

Have you considered a career in the shipbuilding industry? We offer front row employments for professionals in the maritime industry with international development opportunities. **We are looking for a Planner for our office in Turku or Piikkiö.**

We expect education and experience suitable for the position, good Finnish & English language skills, other languages are a plus, good knowledge of MS Office software, courage, commitment and confidentiality, as well as the ability to bring new perspectives to our comfortable and relaxed work community.

Main tasks for the Project Planner are:

Preparation and maintenance of standard reports and schedule templates

- Responsible for overall planning process in NIT.
- Development and maintenance of schedules, templates and reporting.
- Supports projects in planning as well as the use of standard reports and schedule templates
- Participates in the schedule planning phase as an expert and provides support in matters related to reporting if necessary.
- Guidance support for project managers, helps project managers form and report the correct situational picture of projects in their various phases. Raises risks and needs for preparation.
- Planner participates in project meetings according to a separately agreed schedule and as needed.

Reportage

- Monitor that all active items are reported.
- Monitor that reports remain consistent.
- Supports projects planning
- Regular reporting on company level.

Planner periodically prepares a summary of the implementation of the reports made - done / not done - and distributes the summary to the supervisors of the disciplines. Planner provides feedback on deviations in the consistency of reports and helps to correct the issue. Planner prepares all reports that require compilation of reports. Planner prepares separately defined general level reports.

Development

- Planning tool development
- MS-Project schedule templates & reports
- Data transfer between own and customer systems
- Excel and other databases & forms used to collect information about occupancy – realized and planned and other matters useful for operational planning and/or required by customers.
- Method development, definition and maintenance of time periods (once a week, two, months) and methods of data collection and reporting (by e-mail, meeting, form on network disk) related to the collection and reporting of data in the above section

Data transfer between own and customer systems and data collection for different needs is the responsibility of the projects. Planner harmonizes operating methods as far as possible and as much as it is expedient and provides expert support.

Expert support

- Provides tool-related support, MS-Project, schedule templates, forms for data collection.
- Provides support related to methods – guidance on how to use and understand the purpose, drawing up schedules, reports, data collection
- Share information between projects about practices identified as good.

Applications with CV:

latest 12.5.2024 career@nit.fi

Further information:

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NIT Naval Interior Team has offices in Piikkiö, Turku, Eura and Rauma, as well as in Germany. Our main partners are shipyards and shipping companies. The company is responsible for the total deliveries of luxury cruise ships and passenger ships in different areas. Total deliveries include the entire project from planning to delivery as well as site aftercare. We currently employ about 120 people across NIT.